

## Shipan Barua

**To:** Md. Ariful Islam; 'Habibur Rahman Javed'  
**Subject:** RE: WORK ORDER FOR INSTALLING 20 KVA GENERATOR\_NEW EBL SUB-BRANCH AT PATIYA, CHATTOGRAM

**From:** HO/Admin - Ohidul Islam [<mailto:ohidul.islam@ebl-bd.com>]

**Sent:** Wednesday, October 27, 2021 5:49 PM

**To:** [ariful@cross-world.com](mailto:ariful@cross-world.com)

**Cc:** HO/Admin - Rustom Ali; HO/Administration - Asraful Hoque Asif; HO/Admin - Farzana Sikder; HO/Admin - Kamal Mustaba Ali; CTG/Admin – Tanvir Ahammed Chowdhury; HO/Admin - Abu Taher Sarker

**Subject:** WORK ORDER FOR INSTALLING 20 KVA GENERATOR\_NEW EBL SUB-BRANCH AT PATIYA, CHATTOGRAM

Dear Concern  
[Cross World Ltd.](#)

The Management of EBL is pleased to award the work for supplying & installing of **1x20KVA Generator** at the site mentioned below with following particulars:

Location	Product Name	Capacity	Brand	Origin	Assemble	Price (In Tk.)
<b>Patiya Sub-branch</b>  <u>Address:</u> Hazi Amzu Mia Tower, Holding No. 584, Arakan Sarak, Ward No. 07, Pouroshova - Potiya, Patiya, Chattogram.	Generator	20 KVA	Tempest/ Bideford	UK	UK	6,90,000.00

**In Word: Taka Six Lac Ninety Thousand Only.**

### **Terms & Conditions:**

1. The quoted price is inclusive of VAT & Tax.
2. The price of ATS & Canopy is not included with the quoted price and the cost of these will be borne by the bank at actual.
3. The costs of installation & commissioning materials are to be borne by the bank at actual.
4. The price is exclusive of fuel/diesel initially needed to make the generator functional.
5. The above work order has been awarded to you on the basis of your quotation and no deviation thereof will be accepted by the bank.
6. **Date of Delivery: You are requested to keep the Generator (20KVA) available at your premises so that you can supply the item as soon as instruction is given from EBL for the delivery.**
7. An amount of Tk. 2,000.00 (Taka Two Thousand Only) will be deducted for each day of delay in delivery.
8. An amount of 10% of the total bill shall be retained as 'Security Deposit' for a period of minimum 06 (six) months from the date of commissioning of the generator.
9. Please take adequate measures as per safety standard to prevent any incident/damage of EBL property/assets/personnel including technical persons during the work. In case of any damage of the property the cost will be deducted from the bill & EBL will not be held responsible in this regard.

**For any technical queries (if any) please contact the following personnel of EBL Administration:**

1. Mr. Rustam Ali, Cell: 01734-174140

2. Tanvir Ahmmad Chowdhury, Cell: 01914-201500

EBL reserves right to cancel this work order at any time without assigning any reasons whatsoever. Please sign the duplicate copy of this work order if you agree with above terms & conditions.

Thanking you,

**Md. Ohidul Islam**

**AVP & Senior Manager**

Administration Department | Eastern Bank Ltd, Head Office |

100 Gulshan Avenue, Dhaka-1212 | Mobile: 01892575737 |

Tel: 09666777325, Ext-7764 |



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