

## Shipan Barua

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**To:** Md. Mizanur Rahman  
**Subject:** RE: WORK ORDER FOR INSTALLING 20 KVA GENERATOR - NEW EBL PREMISES AT KEPZ SUB-BRANCH, CHATTOGRAM

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**From:** Md. Ariful Islam [<mailto:ariful@cross-world.com>]  
**Sent:** Thursday, August 20, 2020 10:34 AM  
**To:** [mizanur@cross-world.com](mailto:mizanur@cross-world.com)  
**Subject:** FW: WORK ORDER FOR INSTALLING 20 KVA GENERATOR - NEW EBL PREMISES AT KEPZ SUB-BRANCH, CHATTOGRAM

Best Regards,

**Ariful Islam** | **CROSS WORLD POWER LTD** | **Manager , Sales** | | Plot 1/B, Road 90, Gulshan - 2, Dhaka 1212, Bangladesh | p: +880 2 5881 1858, 989 1442 | f: +880 2 5881 5160 | m: +8801755-514731, 01917-702 131 | e: [ariful@cross-world.com](mailto:ariful@cross-world.com) | w: [www.cross-world.com](http://www.cross-world.com)

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**From:** HO/Admin - Ohidul Islam [<mailto:ohidul.islam@ebl-bd.com>]  
**Sent:** Tuesday, August 18, 2020 7:41 PM  
**To:** [ariful@cross-world.com](mailto:ariful@cross-world.com)  
**Cc:** HO/Admin - Rustom Ali; HO/Admin - Mahbub Hossain Khan; CTG/Admin - Azadul Islam; CTG/Admin – Tanvir Ahammed Chowdhury; CTG/Admin - Jony Barua; HO/Admin - Kamal Mustaba Ali  
**Subject:** WORK ORDER FOR INSTALLING 20 KVA GENERATOR - NEW EBL PREMISES AT KEPZ SUB-BRANCH, CHATTOGRAM

**Dear Concern**  
**Cross World Ltd.**

The Management of EBL is pleased to award the work for supplying & installing of a **20KVA Generator** at the site mentioned below with following particulars:

Location	Product Name	Capacity	Brand	Origin	Assemble	Price (In Tk.)
<b>KEPZ Sub branch</b>  <b><u>Address:</u></b> Karnaphuli EPZ, Chattogram.	Generator	20 KVA	Tempest/Bideford	UK	UK	6,90,000.00

In Word: Taka Six Lac Ninety Thousand Only.

**Terms & Conditions:**

1. The quoted price is inclusive of VAT & Tax.
2. **The price of ATS & Canopy is not included with the quoted price and the cost of these will be borne by the bank at actual.**
3. **The costs of installation & commissioning materials are to be borne by the bank at actual.**
4. The price is exclusive of fuel/diesel initially needed to make the generator functional.
5. Additional expenses (if any) may be included with the final bill.
6. The above work order has been awarded to you on the basis of your quotation and no deviation thereof will be accepted by the bank.
7. **Work Completion Date: By September 12, 2020.**
8. **An amount of Tk. 2,000.00 (Taka Two Thousand Only) will be deducted for each day of delay in delivery.**
9. An amount of 10 % of the total bill shall be retained as 'Security Deposit' for a period of minimum 06 (six) months from the date of commissioning of the generator.
10. Please take adequate measures as per safety standard to prevent any incident/damage of EBL property/assets/personnel including technical persons during the work. In case of any damage of the property the cost will be deducted from the bill & EBL will not be held responsible in this regard.

**For any technical queries (if any) please contact the following personnel of EBL Administration:**

1. Mr. Mahbub Hossain Khan, Cell: 01712-184790 or,
2. Mr. Rustam Ali, Cell: 01734-174140

EBL reserves right to cancel this work order at any time without assigning any reasons whatsoever. Please sign the duplicate copy of this work order if you agree with above terms & conditions.

Thanks & Regards,

**MD. OHIDUL ISLAM | SPO & Manager** | Unit Head: Procurement | Administration Department | Address: Head Office, Eastern Bank Ltd. 100 Gulshan Avenue, Dhaka-1212 | Mobile: 01892575737 | IP Phone 09666777325 Ext-7764.



Eastern Bank Ltd.



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