

General Services Division

Ref : MDB/HO/GSD/2019/ 374

Date : November 27, 2019

Cross World Power Ltd.
Plot-1/B, Road-90
Gulshan-2
Dhaka-1212

Subject: Work Order for Supply and Installation of brand new 03 unit 20 KVA Bideford Brand Generator at Shahsongacha, Bharamara & Doshmile Branch respectively.

Dear Sir,

The Management has accepted your revised quotation dated 04.11.2019. As such you are instructed to supply and install the following Generators with necessary items at Shahsongacha, Bharamara & Doshmile Branch respectively at a negotiated price of Tk.24,91,500.00 (Taka Twenty Four Lac Ninety One Thousand Five Hundred) only including VAT & Taxes as per following descriptions:

Specification	Shahsongacha	Bharamara	Doshmile
Brand Name : Bideford, UK			
Engine : Perkins, UK, 404A-22G1			
Alternator : Mecc Alte, UK, ECP 28-M/4			
Model : PM 20			
Fuel Tank Capacity : 100 Ltr. & 5.3 L /hr in 100%load	750000.00	750000.00	750000.00
Capacity (prime) : 20 KVA			
Capacity (Standby) : 22 KVA			
Country of Origin : UK			
Canopy : Built-in, Foreign, UK			
Warranty : 2 Years			
Materials for installation & commissioning (as per attached BOQ)	68500.00	68500.00	68500.00
Auto Transfer Switch (ATS): Local	12000.00	12000.00	12000.00
Total Negotiated Price (including VAT & Taxes):	830500.00	830500.00	830500.00
Grand Total: (including VAT & Taxes):	24,91,500.00		

Terms and Conditions:

1. Supply and Installation of 20 KVA Generator of Shahsongacha, Bharamara & Doshmile Branch has to be made within 25.12.2019.
2. Required installation materials like ATS, Power Cable, Control cable, Load distribution Cable, Ducting, Silencer Pipe, Civil Works, etc. to be supplied and installed by you.
3. Total cabling in connection with installation of generator like cabling from Generator to ATS, main distribution panel to ATS and ATS to EDB should be done by you. In connection of this wiring, required materials also supplied by you.
4. Date of delivery or completion of work will be counted from the date of Work Order received/ acknowledged either by signing the photocopy of Work Order or by e-mail confirmation whichever is earlier.
5. In case, Bank does not receive the acknowledgement within 02 days, it will be treated that you [Supplier] have accepted all the terms & conditions of the work order. Bank also holds the full right to cancel the Work Order at any time without showing any reason whatsoever.



Subject: Work Order for Supply and Installation of brand new 03 unit 20 KVA Bideford Brand Generator at Shahsongacha, Bharamara & Doshmile Branch respectively.

6. In the event of supply of the mentioned items, if the said items does not match with as per requirement/approved quotation then the Bank reserves full right of outright rejection of the items, and the supplier will have to take back the supplied items at their own cost and will have to replace the said items with acceptable condition within the time frame as mutually agreed-upon by the Bank and the Supplier.
7. In case of any technical or financial damage or any kind of damage thereof in regard to the supplied goods and/or properties either owned (i.e. supplier) or others means during the time of delivery or commissioning, complete compensation has to be borne by your [Supplier] company unconditionally and to be settled within 15 (fifteen) days positively.
8. The product must be supplied as per specification mentioned in quotation. If any change, you [Supplier] will have to consult with the General Services Division, Head Office of the Bank.
9. In case of deviation from the quality and specification and/or delay in supply, bank preserves full right to reject the materials and cancel the work order without showing any reason (at your own cost and responsibility).
10. In case of any deficiency in the delivered product, you [supplier] will have to make necessary rectification the same immediately at your [Supplier] own cost on receipt of complain.
11. No additional bill/work will be entertained without prior permission of the concerned Division.
12. **Payment:**
 - a. Bill should be submitted along with Work Order and Delivery Challan and performance certificate signed by the Branch Authority.
 - b. Price includes delivery, installation and commissioning charges.
 - c. VAT, AIT & other Govt. charges will be deducted from your [supplier's] bill as per latest Govt. Circular.
 - d. Necessary Tax will be deducted from your bill as per latest Govt. circular and VAT to be applied if you failed to provide Treasury Challan Copy.
 - e. Payment will be made only through Payment Order or transfer to your account if lying with Midland Bank Ltd.
13. **Penalty:** In case of failure to complete the task within the stipulated time, from for each subsequent day, 0.25% penalty (of W/O value) will be imposed. This will be deducted from the billing amount. **If this exceeds 7 (Seven) days from the scheduled time, Bank contains full authority to cancel the work order without notice and forfeit the entire billing amount from the work done by you [supplier] due to your [Supplier] failure to supply the mentioned item.**

If the above terms and conditions are acceptable to you, please sign on the Office copy of this letter as a token of your acceptance and return the same to us for our record.

Thank you,



Nakul Chandra Debnath
Head of General Services Division