



**Prime Bank Limited**  
a bank with a difference

**Facility Management Division**

Ref: PBL/HO/FMD/VO/GEN/2018/ 419

March 12, 2019

Cross World Group  
Plot 1/B, Road 90, Gulshan-2  
Dhaka-1212, Bangladesh.

Attn: Mr. Ariful Islam, Manager, Sales (Contact # 01715 5514731)

Sub: Work Order for Supply, Installation, Testing and Commissioning of 2 (Two) units Diesel Generator (1 unit of 20 KVA and 1 unit of 30 KVA) at a cost of total Tk. 16,21,500.00 (Taka Sixteen Lac Twenty One Thousand Five Hundred) only for different branches.

Dear Sir,

Please refer to your quotation dated August 07, 2018 in response to our invitation of tender and revised quotation submitted on September 27, 2018 for Supply, Installation, Testing and Commissioning of 2 (Two) units Diesel Generator (1 unit of 20 KVA and 1 unit of 30 KVA) at a cost of total Tk. 16,21,500.00 (Taka Sixteen Lac Twenty One Thousand Five Hundred) only. As such, we are placing work order to supply the same as per specifications and terms & conditions given below:

**Table-1: Specification**

Description	Qty.	Price (Including VAT & AIT)		Place of Installation
		Unit Price (Tk.)	Total Price (Tk.)	
Capacity: 20 KVA Brand & Origin: Tempest, UK. Model: PS 20 Engine: Perkins-UK, Alternator: Stamford-UK ATS & Canopy: Local ATS & Foreign Canopy. Fuel Consumption: 4 Lt./hr at 75% Load	01 (One)	7,46,500.00	7,46,500.00	DagonbhuiyanBranch R.B Plaza,391 Falizer Ghat, Dagonbhuiyan, Feni. Contact No: 01766-664574
Capacity: 30 KVA Brand & Origin: Tempest, UK. Model: PS 30 Engine: Perkins-UK, Alternator: Stamford-UK ATS & Canopy: Local ATS & Foreign Canopy. Fuel Consumption: 5 Lt./hr at 75% Load	01 (One)	8,75,000.00	8,75,000.00	Biswanath Branch Al-Burak Shopping Center (1st Floor), Biswanath Bazar, Biswanath, Sylhet. Contact No: 01714-073330
<b>Total</b>	<b>2 (Two)</b>		16,21,500.00	
<b>In Words: Taka Sixteen Lac Twenty One Thousand Five Hundred</b>				





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**Table-02: Unit Price of Generator Installation Materials:**

SL	Particulars	Specification	Unit	Price in BDT
01	Power cable	Brand: BRB; NYY; 1C×16 mm (As required)	Feet	80.00
02	Control Cable	(As required)	Feet	65.00
03	Flexible Pipe	Dia 1.5 inch (As required)	Feet	33.00
04	Supply, fitting of silencer exhaust (20 KVA)	(As required)	Feet	950.00
05	Supply, Fitting of Ducting suction pipe works	MS Pipe: Dia-2.5 inch (As required)	Feet	255.00
06	Diesel	20 liter	Per liter	Free of Cost
07	Manuel Changeover	60A (As required)	Nos	8500.00
08	Exhaust Fan	Brand: (1hp), 12 inch (As required)	Set	9500.00
09	Other installation materials: cable lugs, nut, blot, tape etc)	(As required)	1 Job	10000.00
10	Testing, Installation, Commissioning works		1 Job	Free of Cost

**Terms & Conditions:**

01	Place of Delivery	At 2 (Two) branches as mentioned at Table-1 above.
02	Installation time	The installation and commissioning of each Generator at the mentioned branches must be completed within 10 (Ten) working days after receiving the work order.
03	Liability	You will be responsible for successful delivery, installation, testing & commissioning of the generator at the respective site.
04	Mode of work	Installation & commissioning works to be done at the site on full time basis without giving any break under any circumstances.
05	Cost of Installation	Cost of installation materials at each branch will be determined at actual by joint inspection. Bill may be paid as per unit price of materials stated in table-02( If required)
06	Warranty	02 (Two) years warranty (for Generator and Workmanship defect) from the date of successful installation and commissioning shall be applicable against this supply.
07	Mode of Payment	The supplier may submit separate bill for each genset. i. 90% payment of unit price will be paid within 40 (Forty) working days after complete installation, satisfactory commissioning and subsequent certification by the respective In Charge/Head of Branch. ii. Remaining 10% of unit price will be retained for 06 (Six) months as security deposit, which will be refunded after 06 (Six) months subject to complying the warranty condition by the vendor.
08	Signing of SLA	The supplier must sign a Service Level Agreement (SLA) on Non Judicial Stamp (worth Tk. 300) before release of Security Deposit.
09	Deduction VAT & AIT	All Government Taxes e.g. AIT, VAT etc. will be deducted from your bill as per Government Circular.
10	Quantity	Quantity mentioned in the Work Order may be changed as per decision of the Management.





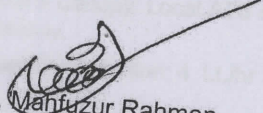
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11	Operational Training	2 (Two) personnel of each branch must be given operational training for operating the generator and concerned Head of Branch must certify to this effect.
12	Call for Service	Your technical team must have to attend any emergency call for our service within 12 (twelve) hours from the time of complaint lodged through e-mail or phone by the respective Branch/representative and accordingly resolve the issue at the quickest possible time.
13	Supervision	The installation works shall be supervised by branches' authority and Divisional Engineer. You are requested to coordinate/comply with them for any advice/decision regarding fixing of generator set or any other relevant issues.
14	Cancellation	Bank Authority reserves the right to cancel the work order for any violation of the clauses mentioned above or for any other valid reason.
15	Documents Submission	All documents must be submitted to bank which related to purchase of generator like LC copy, Generator shipments documents, country of assembly, country of origin and factory manufacture paper etc.
16	Price Escalation	No claim for price escalation shall be entertained against this work order.
17	Penalty	Tk. 1,000.00 per day will be imposed for delay in delivery or completion of work.
18	Price Validity	The brand and price of diesel generator and cost of installation materials will remain valid for next 6 (Six) months from the issuance date of this work order.

If the terms and conditions are acceptable to you, please return the duplicate copy of this Work Order to us duly sealed and signed by you as token of your acceptance.

Thanking you.

  
Md. Mahfuzur Rahman  
Assistant Vice President

  
Saif Ul Alam Al Amin  
Senior Vice President