



Prime Bank Limited

a bank with a difference

Facility Management Division

Ref: PBL/HO/FMD/VO/GEN/2018/ 3604

November 08, 2018

Cross World Group
Plot 1/B, Road 90, Gulshan-2
Dhaka-1212, Bangladesh.

Attn: Mr. Ariful Islam, Manager, Sales (Contact # 01715 5514731)

Sub: Work Order for Supply, Installation, Testing and Commissioning of 1 (One) unit 20 KVA Diesel Generator at a cost of total Tk. 7,46,500.00 (Taka Seven Lac Forty Six Thousand Five Hundred) only for Shimrail Branch, Narayanganj.

Dear Sir,

Please refer to your quotation dated August 07, 2018 in response to our invitation of tender and revised quotation submitted on September 27, 2018 for Supply, Installation, Testing and Commissioning of 1 (One) unit 20 KVA Diesel Generator at a cost of total Tk. 7,46,500.00 (Taka Seven Lac Forty Six Thousand Five Hundred) only. As such, we are placing work order to supply the same as per specifications and terms & conditions given below:

Table-1: Specification

Description	Qty.	Price (Including VAT & AIT)		Place of Installation
		Unit Price (Tk.)	Total Price (Tk.)	
Capacity: 20 KVA Brand & Origin: Tempest, UK. Model: PS 20 Engine: Perkins-UK, Alternator: Stamford-UK ATS & Canopy: Local ATS & Foreign Canopy. Fuel Consumption: 4 Lt./hr at 75% Load	01 (One)	7,46,500.00	7,46,500.00	Shimrail Branch, Haji A. Rahman Super Market and Shopping Tower, Holding No. 96, Shimrail more, Chattagram Road, Siddirganj, Narayanganj. Contact No: 01714-039543
Total	1 (One)		7,46,500.00	
In Words: Taka Seven Lac Forty Six Thousand Five Hundred				

Table-02: Unit Price of Generator Installation Materials:

SL	Particulars	Specification	Unit	Price in BDT
01	Power cable	Brand: BRB;NYY; 1C×16 rm (As required)	Feet	80.00
02	Control Cable	Brand: BRB;NYY; 2×2.5 rm (As required)	Feet	65.00
03	Flexible Pipe	Dia 1.5 inch (As required)	Feet	33.00
04	Supply, fitting of silencer exhaust (20 KVA)	(As required)	Feet	950.00



Prime Bank Limited

a bank with a difference

Facility Management Division

05	Supply, Fitting of Ducting suction pipe works	MS Pipe: Dia-2.5 inch (As required)	Feet	255.00
06	Diesel	20 liter	Per liter	Free of Cost
07	Manuel Changeover	60A (As required)	Nos	8500.00
08	Exhaust Fan	Brand: (1hp), 12 inch (As required)	Set	9500.00
09	Other installation materials: cable lugs, nut, blot, tape)	(As required)	1 Job	10000.00
10	testing, Installation, Commissioning works		1 Job	Free of Cost

Terms & Conditions:

01	Place of Delivery	At 1 (One) branch as mentioned at Table-1 above.
02	Installation time	The installation and commissioning of each Generator for individual proposed branches must be completed within 10 (Ten) working days after receiving the work order.
03	Liability	You will be responsible for successful delivery, installation, testing & commissioning of the generator at the respective site.
04	Mode of work	Installation & commissioning works will be done at the site on full time basis without giving any break under any circumstances.
05	Cost of Installation	Cost of installation materials at each branch will be determined at actual by joint inspection. Bill may be paid as per unit price of materials stated in table-02(If required)
06	Warranty	02 (Two) years warranty (for Generator and Workmanship defect) from the date of successful installation and commissioning shall be applicable against this supply.
07	Mode of Payment	The supplier may submit separate bill for each genset. i. 90% payment of unit price will be paid within 40 (Fourty) working days after complete installation, satisfactory commissioning and subsequent certification by the respective In Charge/Head of Branch. ii. Remaining 10% of unit price will be retained for 06 (Six) months as security deposit, which will be refunded after 06 (Six) months subject to complying the warranty condition by the vendor.
08	Signing of SLA	The supplier must sign a Service Level Agreement (SLA) on Non judicial stamp (worth Tk. 300) before release of Security Deposit.
09	Deduction VAT & AIT	All Government Taxes e.g. AIT, VAT etc. will be deducted from your bill as per Government Circular.
10	Quantity	Quantity mentioned in the Work Order may be changed as per decision of the Management.
11	Operational Training	2 (Two) personnel of each branch must be given operational training for operating the generator and concerned Head of Branch must certify to this effect.
12	Call for Service	Your technical team must have to attend any emergency call for our service within 12 (twelve) hours from the time of complaint lodged through e-mail or phone by the respective Branch/representative and accordingly resolve the issue at the quickest possible time.
13	Supervision	The installation works shall be supervised by branches' authority and Divisional Engineer. You are requested to coordinate/comply with them for any advice/decision regarding fixing of generator set or any other relevant issues.



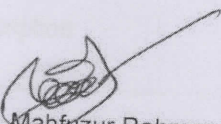
Prime Bank Limited
a bank with a difference


Facility Management Division

14	Cancellation	Bank Authority reserves the right to cancel the work order for any violation of the clauses mentioned above or for any other valid reason.
15	Documents Submission	All documents must be submitted to bank which related to purchase of generator like LC copy, Generator shipments documents, country of assembly, country of origin and factory manufacture paper etc.
16	Price Escalation	No claim for price escalation shall be entertained against this work order.
17	Penalty	Tk. 1,000.00 per day will be imposed for delay in delivery or completion of work.
18	Price Validity	The brand and price of diesel generator and cost of installation materials charge is remain same for next 6 (Six) months with effect from acceptance of 1st Work Order.

If the terms and conditions are acceptable to you, please return the duplicate copy of this Work Order to us duly sealed and signed by you as token of your acceptance.

Thanking you.


Md. Mahfuzur Rahman
Assistant Vice President


Md. Mir Murad Ali
Senior Assistant Vice President