

# BRAC UNIVERSITY

July 15, 2018

Ref : BRACU/Admin/2018/504  
Req. No : 018755, Date : 05.03.18

Cross World Power Ltd.  
House # NE (0) 06, Road # 92  
Gulshan -02 Dhaka-1212.  
e-mail : [paul@cross-world.com](mailto:paul@cross-world.com)

Attention : Mr. Arunagshu Paul  
Manager, Sales  
Mob: 01755-514747

**Subject : Purchase Order for supply and installation of Local Made Canopy and integration with previously / to be supplied 150 Generator for Administration Department, BRAC University.**

Dear Concern,

With reference to your submitted Quotation No : CWP-AM/1217/18, Dated : 10.04.2018 and further negotiation Ref No : Nil, Dated : July 11, 2018, BRAC University Management has been pleased to accept your quotation and request you to supply the following mentioned Canopy for Generator under the following terms & conditions.

- a. **Name of Item** : **Canopy for 150KVA Generator Set.**  
b. **Specification, Quantity & Price** : As shown below.

SI No	Name of Items & Specification	Quantity (Units)	Unit Price (Including VAT & Tax)	Total Price (Tk.)
01	<b>Local Made Canopy for 150 KVA Generator Set</b> Canopy Type : Body Type, Sound Level : 40 dba @ 3 meter distance, Dimension (L x E x H) Inch : 148 x 49 x 72 Inch, Sheet Specification : 15 SWG for Body, Door & Top and 12 SWG for Bottom, Glass Wool & Mesh Wire Net & others : as per submitted quotation, <b>Warranty</b> : 01 Year.	01	200,000	200,000
<b>Total Tk. Two hundred thousand only.</b>			<b>Total BDT</b>	<b>200,000</b>

- c. **Delivery, Installation & Integration** : Delivery, installation & integration with delivered generator set should be completed **on or before 31.07.2018** at Administration Department, BRAC University Address : University Building No : 07, Ground Floor, 43 Mohakhali, Dhaka-1212 (Contact Person : Mr. Md. Akterujjaman, Mob : 01715-360563) at your own cost.
- d. **Mode of Payment** : i. Payment will be made by an account payee cheque / wire transfer in favor of your firm after satisfactory delivery, & a notation on the delivery challan by the recipient (with Name, Designation, & Date).  
ii. Applicable VAT and Tax will be deducted at source as per government rules.

Continued in Page - 02

# BRAC UNIVERSITY

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Page - 02

- e. **Warranty** : 300 hours or 2 (two) years warranty whichever comes first, effective from the date of delivery, installation, testing and commissioning. Warranty Card and Letter of Warranty is to be provided on your Letterhead.
- f. **Bill Submission** : **Bill is to be submitted to BRAC University Procurement Department along with :**
1. Invoice, duly affix revenue stamp of Tk. 10.00 Ten) only.
  2. Copy of Work Order / Purchase Order.
  3. Challan, dully signed by authorized recipient.
  4. Copy of brand warranty card and supplier's warranty on Company Letterhead (if applicable).
- g. **Special Note** : Please note that you have to integrate Canopy with your supplied 150 KVA Generator Set vide our previous Work Order No : BRACU/Admin/2018/366, Dated : May 14, 2018 at your own responsibility and risk. In this regard no additional cost will be borne by BRAC University. It is the integrated equipment of the previous work order.

Thanks.

Sincerely yours

Maksud Ahmed Chowdhury  
Sr. Manager, Procurement (In-Charge)

**Copy to :**

1. Administration Department
2. Accounts Department
3. Office Copy